

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, March 3, 2022

7:30 P.M.

The follow participants were present via ZOOM videoconference

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Jaideep Grewal	Student Delegate

ABSENT

Clifford Saffron, Vice President

7:30 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:36 p.m.

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for January 2022

Ms. Ben-Levy moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Saffron absent) to accept the Claims Audit Reports for January 2022.

Recommendation to accept the minutes from the following meeting(s):
February 3, 2022, February 9, 2022 and February 11, 2022

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Saffron absent) to accept the minutes for February 3, 2022, February 9, 2022 and February 11, 2022.

Board President's Comments

Ms. Ben-Levy welcomed everyone back from winter break. She commented on how happy the Administration and teachers were to see their students faces after the recent lifting of the mask mandate. Ms. Ben-Levy spoke about the successful trip and performance the High School Marching Band had at Walt Disney World. In addition, Ms. Ben-Levy mentioned the current unrest in the world and reminded everyone to appreciate our surroundings and never take for granted what we have.

Superintendent's Comments

Ms. Brown commented on the first day students, faculty and staff were able to attend school with masks optional. She spoke of the respect the faculty, staff and students had for one another in their choices of whether to wear or not wear the mask. Ms. Brown thanked the parents of the students' for teaching their children that each person is entitled to their own decision in mask wearing and the students united in their support for one another's choices. Ms. Brown thanked the Board for their leadership and continued support.

Student Delegate's Comments

Mr. Grewal announced the OCC is working on Clash of the Classes. He stated, "The main goal is to for the students to have as much fun as possible." The senior class is very excited since this will be the first time they will participate in person since they were freshman.

He spoke about how happy the teachers and students were to see each other's faces without masks. The fashion show is back and will be coming up in the near future.

Discussion Item: Budget Updates

Ms. Brown presented a power point *Revised Proposed Budget 2022-2023 School Year*. The revised proposed budget from February 3, 2022 is now \$122,310,693. The revisions reflect a budget-to-budget increase of 3.07%, with a proposed tax levy of 2.9% and an increase of .5% in the tax levy limit to 3.7%. Calculations of the tax levy limit are on the projected PILOT (payment in lieu of taxes) amounts. We had originally calculated the levy limit on actual PILOTs; this is the reason for the increase.

The revisions to the budget are in part due to the retirement of faculty and staff and the

hiring of new faculty and staff at lower cost.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

No public comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

Ms. Ben-Levy made a motion to adopt the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 6-0, (Mr. Saffron absent) to adopt as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 6-0, (Mr. Saffron absent) to adopt the consent agenda with the agenda addendum.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary

8	Edward Joyce	Revise Appointment	Acting School District Treasurer	Admin	2/10/22	On or About 3/14/22		
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BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Mineola Union Free School District
 Services: Health and Welfare Services for 42 students attending out of district schools for the 2021-2022 school year
 Fees: \$1,020.00 per student
 Total estimated to be \$42,840.00

- (ii) Contractor: Sharone N. Gilbert, Psy.D.
 Services: Various services for the 2021-2022 school year as specified in the agreement
 Fees: Total estimated to be \$5,000.00
 (Agreement is subject to review and approval by District counsel)

- (iii) Contractee: Oyster Bay – East Norwich Central School District
 Services: One (1) OBEN resident to attend Special programs 2021-22 school year.
 Fees: 10 Month Tuition - \$ 119,270.00 – Secondary Rate (March 7, 2022 through June 24, 2022)
 Total estimated to be \$45,633.74 Prorated (Roslyn to receive)

The following item [(iv)] is a “flow-through” grant that passes through the District special aid fund but has no impact on our general fund budget

- (iv) Contractor: Interdisciplinary Center for Child Development
 Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (4 students)
 Total will be \$7,716.00
619 Grant
 \$561.00 per student (4 students)
 Total will be \$2,244.00

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on February 3, 2022 (item B.7.):

- (v) **WHEREAS**, the Roslyn Union Free School District issued public notice for bids for transportation services on January 18, 2022 for transportation to a certain non-public schools; and

WHEREAS, bids were received and opened on January 26, 2022,

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the bid opened on January 26, 2022 to Everywhere Transportation, Inc., in accordance with the terms of the bid specifications and the submitted bid. **(Attachment B.1.)**

- B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

- B.3.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-5700-801	BOCES ARTS IN ED	\$15,500.00
2110-490-09-5700-901	BOCES ARTS IN ED	\$10,000.00
	Subtotal	\$25,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-5700-301	BOCES ARTS IN ED	\$25,500.00
	Subtotal	\$25,500.00

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

- B.4.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-9000-307	SP ED BOCES	\$8,000.00
	Subtotal	\$8,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-4700-307	Testing & Translations	\$8,000.00
	Subtotal	\$8,000.00

REASON FOR TRANSFER REQUEST: To allow for an increase in translation needs within the district.

- B.5.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-210-03-9000-510	TRANS BUSES	\$7,000.00
	Subtotal	\$7,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5540-430-03-5500-510	TRANS SPECIAL SCHOOLS	\$7,000.00
	Subtotal	\$7,000.00

REASON FOR TRANSFER REQUEST: To cover transportation costs for an additional student attending a BOCES school.

B.6. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-433-08-9000-801	TCHG MEMB DUES HS	\$ 7,260.00
2110-440-08-9000-801	TCHG TRAVEL & CONF EXP	\$ 6,640.00
2110-448-08-1900-801	FIELD TRIP EXP- MUSIC	\$ 2,500.00
2110-448-08-6100-801	FIELD TRIP EXP- RESEARCH	\$ 1,265.00
2850-157-08-6500-801	CHAP/SUPV MARCHING BAND	\$12,173.00
2850-157-08-6700-801	CHAP/SUPV NON-ATH	\$13,162.00
	Subtotal	\$43,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$43,000.00
	Subtotal	\$43,000.00

REASON FOR TRANSFER REQUEST: To cover transportation costs for upcoming high school club trips.

B.7. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$219,033.94	HS Prof. Svcs.	2110-245-08-20HS	H21-00023	11R

B.8. WHEREAS it is the desire of the Southern Westchester Board of Cooperative Educational Services to allow any officer, board or agency of a political subdivision or of any district therein, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the Roslyn Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	Please check either	
	<u>YES</u>	<u>NO</u>
1. Art Supplies	<u> x </u>	<u> </u>
2. General School Supplies	<u> x </u>	<u> </u>
3. Office Supplies	<u> x </u>	<u> </u>
4. Fine Paper Supplies	<u> x </u>	<u> </u>
5. Audio Visual Supplies & Equipment	<u> x </u>	<u> </u>
6. Bakery Goods	<u> x </u>	<u> </u>
7. Cafeteria Food Supplies	<u> x </u>	<u> </u>
8. Custodial Supplies	<u> x </u>	<u> </u>
9. Custodial Paper Supplies	<u> x </u>	<u> </u>
10. Lumber Supplies	<u> x </u>	<u> </u>
11. Laser & Ink Jet Toners , OEM	<u> x </u>	<u> </u>
12. Microcomputer Hardware	<u> x </u>	<u> </u>
13. Furniture, Storage, and Athletic Equipment	<u> x </u>	<u> </u>

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 30, 2023, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts and Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 26, 2022, February 3 and 9, 2022.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 13, 14, 19, 25 and 27, 2022, February 2, 4, 8, and 9, 2022.

C&I.3 Recommendation to approve 18 students and 3 chaperones from the Roslyn High School Science Olympiad Club to attend the Science Olympiad State Tournament in Syracuse, NY from March 18, 2022 through March 20, 2022 at an

estimated cost to the district of \$7,048.50.* *This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*

C&I.4 Recommendation to approve Wendy Svitek to attend the NYS Teacher Center Spring Symposium 2022 in Latham, NY from March 8, 2022 through March 9, 2022 at an estimated cost of \$510.00 [Cost of the trip will be covered through the Teacher Center Grant].* *This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*

C&I.5 Recommendation to approve Michael Brostowski, 2 Gymnastic Coaches and 1 Student to attend the 2022 NYSPHSAA Gymnastics Championships in Buffalo, NY from March 4, 2022 through March 5, 2022 at an estimated cost to the district of \$2,020.10.. **This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*

Addendum

C&I.6 Recommendation to approve 1 Swimming Coach and 1 Student to attend the 2022 NYSPHSAA Boys Swimming and Diving Championships in Ithaca, NY from March 3, 2022 through March 5, 2022 at an estimated cost to the district of \$1,159.94.

BOARD OF EDUCATION:

BOE.1 Recommendation that the Ruth Quintero be designated as Assistant to the District Clerk and Translator at a rate of \$20.00 per hour for 10.5 hours for the for the May 17, 2022 budget vote.

BOE.2 Recommendation that the Rodney Benson be designated as Chief Election Inspector at a rate of \$17.00 per hour for the 2021-2022 school year:

BOE.3 Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$15.00 per hour for the 2022 school year for the Annual Meeting, Budget Vote and Election of Trustees. The Board also authorizes the District Clerk to hire additional workers as needed.

Addendum

BOE.4 BE IT RESOLVED, that the Board herewith authorizes an Agreement between the Board and a certificated employee known to the Board and reviewed with Counsel.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President and Superintendent of Schools to execute the Agreement.

Ms. Ben-Levy moved, seconded by Mr. Litvack and carried by a vote of 6-0, (Mr. Saffron absent) to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.8, Curriculum and Instruction Agenda Items C&I.1 – C&I.5, and Board of Education Agenda Item BOE.1 – BOE.3 as a

consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Levine, carried by vote of 6-0, (Mr. Saffron absent) to adjourn at 7:55 p.m.

Respectfully submitted,

Nancy Carney Jones

Nancy Carney Jones

District Clerk